



2022 Jefferson County Fair Animal Auction & Youth Celebration Information (2/4/22)

The Jefferson County Fair Animal Auction & Youth Celebration event is a program of the Jefferson County Fair. The Fair and Fair Park is a quasi-municipal corporation of Jefferson County and is governed by its rules and regulations. The Jefferson County Fair logo, Letterhead and Bidder/Buyer's List is for the exclusive use of conducting business for the Jefferson County Fair Animal Auction & Youth Celebration. Any unapproved use is prohibited and may result in disciplinary actions which may include auction privileges. Auction participants agree to assume the risk of property damage, personal injury or bodily harm and release the Jefferson County Fair/Fair Park and Jefferson County from all liability for personal injury and loss of property.

Jefferson County Fair Animal Auction & Youth Celebration Goals

1. Develop a program/event which allows as many Fair youth exhibitors as possible an equitable opportunity to be recognized for outstanding Fair achievement.
2. Expand community awareness and participation in the Fair, its events/programs and the Fair's value to youth development.
3. Demonstrate positive human to human interaction and goodwill.
4. Reaffirm the importance of the Fair and Fair Park as valuable community assets to residents of Jefferson County, Fair attendees, and youth exhibitors.
5. Incentive to develop skills associated with positive animal management as a recreation or business.
6. Develop an understanding and appreciation of the role of an event/public auction in philanthropic and entrepreneurship activities.

Animal Auction & Youth Celebration Participant Eligibility

1. Participants must be members in good standing of a current Jefferson County 4-H club, FFA chapter or an approved Youth Organization. Youth Organizations (except Jefferson County 4-H & FFA organizations) must be approved by the Jefferson County Fair by submitting an "Approved Youth Organization Form" by April 1. Organization members must be a member in good standing as of the date of entry.
2. Auction participants must meet Jefferson County Fair exhibitor eligibility as stated in the Fair entry information available online at jcfairpark.com, and successfully enter/participate in the respective market divisions (Department 1, 2, 3, 4, 5, 7, 8) at the 2022 Jefferson County Fair.
3. Youth may participate in the auction in the following ways:

Sell a Market Animal Lot: Youth with market project(s) which meet all JCF animal auction qualifications and all auction participation requirements may sell **one (1) market animal lot in the project areas of Beef-Sheep-Swine-Goats-Poultry-Rabbits. Participants who choose to sell market Poultry/Rabbit as their market animal lot may sell up to two (2) market Poultry/Rabbit entries**, of any combination of the following: 2 Poultry, 2 Rabbits, 1 Poultry and 1 Rabbit. Market

Poultry/Rabbit entries will sell independently, back to back. Youth will receive all auction proceeds from the market animal lot minus the 5% auction commission.

Championship Bonus Opportunity: A bonus opportunity will be granted for a youth to sell (1) additional market animal lot if the youth exhibits more than one Grand/Supreme or Reserve Grand/Supreme Champion in any of the market divisions.

Participant Pledge Support: Youth who meet all participant auction requirements, but whose project market animals do not meet market animal auction qualifications, or youth who choose to NOT sell their market projects, will be allowed to participate in the auction by receiving Participant Pledge Support from auction supporters. Each participant will receive the individual proceeds pledged during a brief pledge request from the emcee minus the 5% auction commission. Additional pledge details TBA.

Dairy Award Program Recognition: Designated award-winning dairy youth will be recognized at the Auction. Auction supporters will have the ability to support this group of dairy award winners through a pledge drive. **All proceeds** from the pledge drive minus the 5% auction commission will be distributed **equally** to these award-winning youth. Additional program details TBA. Dairy award program recognition participants are NOT REQUIRED to meet the market animal guidelines listed below to participate. Dairy Award Program participants are still eligible to participate in selling a market animal lot or Exhibitor Pledge support if they meet the requirements as noted below.

Participation Requirements

Submission Deadline: May 2nd – JCF Animal Auction & Youth Celebration Agreement Form: A signed Agreement Form is a *required* document which must be submitted to the Fair office by May 2nd by 4:00 p.m. to be eligible to participate. By signing this agreement, participants agree to comply with the rules of the JCF Animal Auction & Youth Celebration Information Document and the Code of Conduct as defined in the Jefferson County Fair entry information. Any violation to the Code of Conduct shall be reviewed by Fair Management to determine the appropriate action, which may include immediate disqualification of a participant from participating in the Auction. Agreements submitted after 4:00 p.m. on May 2nd will be considered a late document.

Optional Pre-Fair Auction Meeting: May 18th – JCF Animal Auction & Youth Celebration program will be reviewed. Potential participants in attendance will draw their sale order. Potential auction participants not in attendance may come to the Fair office to draw their sale order number by Friday, May 20th at 4:00 p.m. If auction participants do not come to the Fair Office to draw their own sale order number by the above date and time, Fair Management will draw a sale order number for them. If an exhibitor has multiple market species they will draw a number for each species. The participant has until they submit their Auction Participation Card on Thursday, July 14th by 6:00 p.m. to declare their final auction participation. Exhibitor lots will sell in the random draw order unless the exhibitor **earns** an opportunity to be higher in the sale with a Championship or Award designation as listed in this information. In addition, youth participating in their “Last year of eligibility” will sell after the champion award winners in the order of the same sequence as their predetermined selection. Example: last year of eligibility youth who drew selling order #21 will sell ahead of last year of eligibility of youth who drew #27.

Submission Deadline: June 1st –

- **Jefferson County Fair Entries Due: Online only at jcfairpark.com by 11:59 p.m.**
See 2022 Jefferson County Fair eligibility requirements for exhibition and entry.
- **Youth for Quality Care of Animals (YQCA) Certification completed:** The Fair believes the national YQCA program is beneficial for participants of the animal auction. Therefore, current YQCA certification is a requirement for all JCF auction participants which must be completed and submitted by June 1st. For additional information on YQCA please go to JCF Entry Information document entitled YQCA at jcfairpark.com.
- **Prospective Bidder Forms Due:** Each participant is *required* to **submit two (2) Prospective**

Bidder Forms to the Fair Office by 4:00 p.m. on June 1st. Forms submitted after 4:00 p.m. on June 1st will be considered a late document. See additional information on page 6. Prospective bidder forms can be found on the Fair website at jcfairpark.com and be turned in electronically or hard-copy.

Jefferson County Fair Park Volunteer Hours Requirement Deadline: July 10th - Throughout the 2022 calendar year, January 1st until July 10th, youth must volunteer a minimum of 3 hours at a pre-identified Fair Park activity. Volunteer opportunities will vary from working in preparation for, during, or after a designated Fair Park event or activity. Volunteer opportunities and sign-ups will be available on the Fair website beginning in spring, 2022. Failure to complete the volunteer opportunity may result in not being allowed to participate in the Event.

Jefferson County Fair, July 13-17:

- Individual Species Exhibitor Meetings will be held by each Superintendent at the beginning of the Fair (Tuesday or Wednesday). Time: TBA
- Auction Event Details:
 - **Set-up/Take Down:** Participants are expected to help with auction set-up or take down. Details will be announced at the exhibitor meeting.
 - **Auction Commission:** The Fair will deduct a 5% auction commission from all participant gross sales/pledges.
 - As a county entity, the Fair will follow county policy and applicable laws regarding collecting W-9s for all participants who receive a check(s) totaling \$600 or more annually.
 - **Auction Animal Qualifications:**
 1. Minimum Weight/Quality Grade Requirements:
 - Steers: 1,100 pounds or be graded select plus and/or higher by the market judge.
 - Lambs: 110 pounds or be graded choice or higher by the market judge.
 - Swine: 230 pounds or determined acceptable market ready by the market judge.
 - Goats: 65 pounds or determined acceptable market ready by the market judge.
 - Poultry: Must meet respective market class specs in JCF entry information.
 - Rabbits: Must meet respective market class specs in JCF entry information.
 2. Unacceptable Market Animal Quality: The market judge from any species show can determine if an animal is unsuitable for market. Unsuitable market animals could possess any of the following flaws: meat quality (odor/taste due to masculine characteristics), physical health issues/injuries, and/or testicles present. Post-harvest inspection may also determine if unacceptable market quality exists, and an animal is subject to an adjustment between the buyer and the seller under the guidance of Fair Management.
 - **Request Future Show Rights: No animal will sell with Future Show Rights guaranteed.** Exhibitors may express interest in requesting future show rights, but it **will always be the auction buyer's decision to grant the Future Show Rights.** Exhibitors requesting show rights must declare Requesting Future Show Rights on the "Auction Participation Card" and provide evidence of a confirmed harvest location and date in order for it to be noted in the auction catalog. Youth who definitely want Future Show Rights are encouraged to not sell their animal and participate in the auction through the "Exhibitor Pledge Support" program by declaring this option on their Auction Participation Card.
 - **Submit Auction Participation Card:** Youth intending to participate in the Auction (regardless of whether through an animal lot or an exhibitor pledge support, must submit to the Auction Office

an “**Auction Participation Card**” by **6:00 p.m. on Thursday July 14th** to confirm participation. This card will provide auction information such as type of sale participation, specific animal being sold, future show right request, etc. Cards received late may result in the participant losing their pre-Fair drawn sale order, selling as Exhibitor Pledge Support only, and/or being removed from Auction participation completely.

- **Withdraw from Auction participation:** Youth may officially withdraw from participating in the auction by submitting an “Official Auction Participation Withdraw Form” to the Auction Office by **10:00 a.m. on Saturday July 16th**. Failure to submit this form may result in future auction eligibility restrictions.
- **Auction Catalog:** An initial draft catalog will be posted at the Auction Office after animal check-ins on Tuesday July 12th, corrections/errors should be brought to the attention of the Auction Office staff **no later than 6:00 p.m. on Thursday July 14th**. Fair management will determine if any corrections will be made after this time or noted/announced during the auction. Youth not ready to sell their lot in catalog order will be moved to the end of the live animal portion of the auction.
- **Auction Schedule: Saturday, July 16th**

All youth must be present to participate in the Auction unless prior approval has been granted from Fair management. Fair management reserves the right to adjust sale order if the exhibitor is not present to participate.

11:00 a.m. – Poultry & Rabbits

Youth selling 2 poultry/rabbit entry lots will sell both animals independently back to back. Species rotations will continue until all animals are sold.

Potential Sale Order will be as follows:

- Supreme Market Poultry Exhibitor
- Supreme Market Rabbit Exhibitor
- Reserve Supreme Market Poultry Exhibitor
- Reserve Supreme Market Rabbit Exhibitor
- Other Market Champions (CH & RCH) Poultry Exhibitors
- Other Market Champions (C & RCH) Rabbit Exhibitors
- Poultry Showmanship Winning Exhibitor Animals (If market exhibitor)
- Rabbit Showmanship Winning Exhibitor Animals (If market exhibitor)
- Last year of Eligibility Market Animal Participants
- Poultry & Rabbit Exhibitors – alternate species as pre-determined

Noon – Dairy Award Recognition Pledge Drive

12:45 p.m. – Jefferson County Fair Special Recognition

1:00 p.m. – Swine, Beef, Sheep, Goat

Species rotations will continue until all animals are sold.

Potential sale order will be as follows:

- Grand Champion Market Animal
- Reserve Grand Champion Market Animal
- Other Market Animal Champions (i.e. weight or Breed)

Showmanship Champion Exhibitors (If market)
Bred & Owned Champions (G & RG – if market)
Rate of Gain Champions (G&RG)
Ultrasound Champions (G&RG)
Last Year of Eligibility Market Animal Youth
Pre-determined Selection of animal exhibitors**

Animal Health/Injury: If an auction animal is injured or has any health concerns during or after the sale, the participant must immediately notify the species superintendent.

4:00 p.m. – Exhibitor Pledge Support

Open to youth who choose to not sell their market animal or have a market animal not meeting quality requirements or youth who didn't meet an exhibitor requirement to sell a market animal lot.

Post Auction:

- **Recognition Card**

All auction lots are to be identified by a RECOGNITION CARD (provided by the Fair) which must be properly displayed in the exhibitor's pen/stall area within **one** hour after the completion of the auction. Failing to display a RECOGNITION CARD as directed by the Fair may result in loss of future auction eligibility.

- **Auction Animal Load out at Fair:** Auction animal load out information will be posted as soon as possible after the auction event.
 1. Only Auction animals will be transported to the respective harvest location under direction of the Fair. The Fair is not responsible for the loading, transporting, or disposal/removal of animals not being sent to a designated respective harvest location on behalf of an auction buyer.
 2. Auction participants are recommended to be present when their animals are loaded to confirm animal identification. If not present, Fair management will have authority to load the animal and will be held harmless.
- **Animal Residue/Carcass Inspections or Identification verification:** The Fair reserves the authority to conduct residue testing, carcass inspections, or any other recognized process available to verify USDA, Fair or IAFE rule compliance. Evidence of ethics violations, tampering or testing violations as identified and determined by Fair management may result in sale proceeds being held, retained, or forfeited, in which case any additional expenses involved with animal harvest, testing, and/or carcass disposal will be the sole responsibility of the youth participant. The Jefferson County Fair has the discretion to determine appropriate penalty in all situations for deemed rule violations which may include forfeiture of sale proceeds, penalties, future restrictions and/or expulsion from future Fair and/or Auction participation.

Auction Buyer Communication - Thank You Note submission: August 1st by 4:00 p.m.

Auction participants will not receive their Auction Proceeds without proof of thank you notes being mailed/delivered. Proof may be established by submitting to the Fair Office a completed thank you card (sealed, addressed, and stamped with a return address label) or by emailing a screen shot photo of the thank you being mailed/delivered.

- Beef, Sheep, Swine and Goat participants must send a minimum of two (2) thank you notes. One (1) to the buyer of the animal and one (1) to someone who assisted with the participant's project (contending bidders, project leader, trophy supplier, auction workers, etc.)

- Poultry & Rabbit participants must send a minimum of two (2) thank you notes to the buyers of animals and/or to someone who assisted with the participant's project (contending bidders, project leader, trophy supplier, auction workers, etc.)
- Exhibitor Pledge participants must send a minimum of two (2) thank you notes to those who pledged money to them. Youth are encouraged to send thank you notes to all supporters who donated to them.
- Dairy Program Recognition participants must send at minimum a group thank you note to all who pledged money. The Dairy Superintendent will assist with the coordination to assure all youth have participated in the process of thanking supporters.

Additional Auction Information:

Prospective Bidders: Auction participants are strongly encouraged to promote the Auction by inviting prospective bidders to attend the Fair Auction Event. Favorable auction price discovery will require a strong active bidder base. To maintain and strengthen an active bidder base, it will be crucial to continue adding **NEW prospective bidders.**

- Prospective bidders as identified by June 1st submissions will receive a packet consisting of a 2022 Auction brochure and two (2) complimentary Fair admission and two (2) Auction hospitality tickets. Prospective bidders identified after June 1st are strongly encouraged to attend, but depending on availability, may not receive an auction packet before the event. Please contact the Fair Office at bbolan@jeffersoncountywi.gov with any additional buyer contacts as soon as identified.
 - i. Bidders who **Purchased** an animal at the 2021 Auction will automatically be sent a packet. If a 2021 Auction buyer has not received their packet by July 1st participants are requested to have them contact the Fair office (920.674.7148 or via email at bbolan@jeffersoncountywi.gov)
 - ii. Bidders who **DID NOT purchase** an animal(s) at the 2021 Auction will NOT automatically be sent a packet. To receive a packet, Auction participants must submit a prospective bidders contact information on a 2022 prospective bidder form.

Auction Photographs: Auction photographs will be available electronically only. The Fair will send a link to all Buyer/Participants.

Late or Missing Documents and Submissions

Participants must submit required auction documents by the date posted in this information and the JC Fair entry information. The 1st late document will be accepted if submitted within 14 days from the initial document due date. Any document received more than 14 days after the due date or a 2nd late document will not be accepted, and the participant will be ineligible to participate in the upcoming Auction. Documents include, but are not limited to, Jefferson County Fair Animal Auction & Youth Celebration Agreement, Prospective Bidder Card, Auction Participation Card and Auction Buyer Communication.

Protest and Appeal Policy

Any participant or their immediate family may file a Protest or Appeal with the Jefferson County Fair if they would like consideration/reconsideration of a rule violation. See Jefferson County Fair Entry Information for further protest and appeal procedures.